

# Rules of the Student Directorate of Christopher Newport University

## Forward

### Purpose of Organization

BE IT RESOLVED that the Student Body of Christopher Newport University, in order

- to create a consolidated forum of elected representatives within the Student Body for student involvement in the execution of the University.
- to represent the intellectual capital of the Student Body to the Administration of the University.
- to promote the views, further the welfare, and execute the will of the Student Body
- to allow the voice of every member of the Student Body to be heard and accurately represented to the Administration.

sets forth these rules of organizational procedure and governing responsibilities.

BE IT FURTHER RESOLVED that the following hereby be resolved as the rules of the *Student Directorate of Christopher Newport University (Directorate)* until the completion of the next amendment or ratification procedure.

## - Rule I –

### Organization for Members of the Directorate Delegation

- (a) *Members of the Directorate (Delegation)* shall have the general management of the *Directorate* based upon the *Rules of the Directorate* as ratified by the *Student Body of Christopher Newport University* or amended by the Delegation.

The Delegation shall consist of:

- (b) Two (2) Delegates from each College of the University as defined by the most current official catalog of Christopher Newport University as of the last Delegation election cycle. If graduate programs exist in the current catalog, then the Delegation will also consist of one (1) Delegate of Graduate Studies

## - Rule II –

### Organization for Officers of the Directorate

The *Officers of the Student Directorate Executive Committee (Officers)* shall consist of:

- (a) One (1) Chairman and one (1) Vice-Chairman with the power to execute the vested interest of the Student Body.

- (b) One (1) Chief of Staff for the Chairman and One (1) Chief of Staff for the Vice-Chairman. This office holder shall have the right to act as a surrogate on their behalf with written direction.
- (c) Any Officers the Chairman or Vice-Chairman see a need to create.
- (d) The Chair of any prescribed standing committees in Rule VI.
- (e) Chief Operations Officer of the Office for Bi-Partisan Student Legislative Affairs.\
- (f) Any student sitting on an Administrative or Faculty Committee whom the Chairman or Vice-Chairman care to recognize to give a report at an Executive Committee Meeting.
- (g) A Faculty advisor that is a member of Christopher Newport University's Faculty as appointed by the Chairman whom the Chairman and Vice-Chairman may call upon.
- (h) An Administrative advisor that is a member of Christopher Newport University's Administration as appointed by the Vice-Chairman whom the Chairman and Vice-Chairman may call upon.

### **- Rule III –**

#### General Methods of Selection

- (a) Membership of the Directorate shall be restricted to degree seeking students of Christopher Newport University as defined by the Registrar of Christopher Newport University. All students filing to hold a position in the Delegation must agree to sign a waiver to release the information of degree seeking status to the Directorate Elections Commission. Therefore “student” is defined by this definition. Students with the appropriate credentials shall have the right to file with the Elections Commission not less than two weeks prior to the date called for election.
- (b) Before any election of the Delegation, the Chairman, Vice-Chairman, or a surrogate with written consent of either, must send a call for elections to the dean of each College and all Graduate Programs. This letter must be sent within one month prior to elections and may be reason for immediate dismissal of the Chairman and Vice-Chairman without execution.

### **- Rule III -**

#### Methods of Selection for Members of the Delegation

- (a) If more than two (2) Delegates run for membership from any given College, or more than one (1) Delegate runs for membership from any given Graduate Program, then the one or two seats will be placed on the ballot with the qualified candidates for election by the Students of the specific College.

- (b) If any seat is not filled, the Chairman and Vice-Chairman may make an appointment of a Student for the unfilled position. If the Chairman and Vice-Chairman cannot come to agreement then a vote on one appointment nominee by the Chairman and one appointment nominee by the Vice-Chairman may be heard and voted upon by the seated Delegation Members.
- (c) To run or vote for either of the two (2) Delegate positions from each College, you must be a Student of the College.
- (d) To run or vote for the one (1) Delegate position from the Graduate Programs at Christopher Newport University, you must be a Graduate Student. If you are a Graduate Student, but are also enrolled in an Undergraduate College, you may only vote and run in one race. You will need to provide the Election Commission with this decision within one week prior to any election.
- (e) The Vice-Chairman shall facilitate the election of a *Speaker of the Delegation* by calling the first meeting of the Delegation after every election where a prior speaker is no longer a part of the Delegation.
- (f) The Vice-Chairman shall have the right to cast a tie-breaking vote.

### **- Rule III -**

Methods of Selection for Officers of the Directorate

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### **- Rule IV -**

Term of Office for Members of the Delegation

- (a) The time-period of office for a member of the Delegation is not to exceed one (1) fiscal year. If an election is not called within this time-period, the member of the Delegation will remain a Delegate with full participatory rights until the elections are called.
  - (b) The call for election of the Delegation should be one week after Christmas Break (J Session). The Chairman, or his surrogate may make the call for election any time after the first week of Spring Semester. Two weeks after the beginning of Spring Semester, the first resolution of every meeting will be a charge for impeachment of the Chairman until a call for election is made.
  - (c) The elections will be administered by the Directorate Elections Commission
- The call for election of the Chairman and Vice-Chairman will be one week after Spring Break.**

- **Elections must be called within one fiscal year of the start of the prior election. If the election is contested in any way.**
- The Chairman and Co-Chairman may be removed from office by a 2/3<sup>rd</sup> majority vote of the Student Directorate.
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**- Rule V –**  
**Rules of Order**

- (a) The current authorized edition of Robert’s Rules of Order: Newly Revised (“Robert’s Rules of Order”) shall be the designated rules of order for the Student Directorate.
- (b) All resolutions to amend or ratify a portion of this document shall be submitted in writing to the Committee on Internal Affairs without reading or debate. Upon approval of ratification by unanimous vote of this committee, the proposed amendment or ratification may be brought before the Delegation.

**- Rule VI –**  
**Meetings**

- (a) Meetings of the Delegation shall be conducted once a week during the fall and spring semesters, and ballots by written vote may be conducted during summer and winter sessions.
- (b) Any member of the Delegation may call a meeting.

**- Rule VII –**  
**Committees**

There shall be the following committees:

- (a) The Budget Committee shall consist of one (1) student appointed by the Chairman, one (1) student appointed by the Vice-Chairman, and two (2) members of the Delegation as nominated by the Chairman and approved by the Delegation.
  - 1) The purpose of this committee is to:
    - i) Define and set an annual budget for the Directorate from any given allocations by the University, private funding, or M1, M2, and M3 accounts of the Directorate as described in the previous year’s budget.

(b) The Finance Committee shall consist of one (1) student appointed by the Chairman, one (1) student appointed by the Vice-Chairman, and two (2) members of the Delegation as nominated by the Chairman and approved by the Delegation. All four of these appointments may not consist of anyone on the Budget Committee.

1) The purpose of this committee is to:

- i) Define and set standards for monetary allocation as approved by 2/3rds of the Delegation.
- ii) Define and set an annual and rolling budget for monetary accounts given to the Directorate for allocation and management by the University.
- iii) Meetings for the Finance Committee shall be required once every two weeks during Fall and Spring semesters. While in absence of these two semesters, the Chairman may make an decision on monetary issues.

(c) The Committee on Academics shall consist of one (1) student appointed by the Chairman, one (1) student appointed by the Vice-Chairman, and two (2) members of the Delegation as nominated by the Chairman and approved by the Delegation.

(d) The Committee on Internal Affairs

(e)

THE ELECTION COMMISSION RULES